

Niger Delta University

Wilberforce Island, Bayelsa State

Invitation for Prequalification and Tender for the Maintenance of Buildings and Equipment for the Tettfund Special Intervention 2013 (FGN Intervention)

Reputable contractors/suppliers are hereby invited to submit tenders for the maintenance of buildings and equipment for the various departments at the Main Campus of the University.

DESCRIPTION OF THE SUPPLY WORKS

The work shall consist of maintenance of equipment and renovation of buildings for the various projects as under listed. The equipment and buildings are as detailed in the bills of quantities.

MAINTENANCE OF BUILDINGS

- (a) Maintenance of Classrooms

- (b) Maintenance of Hostels

MAINTENANCE OF EQUIPMENT

- (a) Maintenance of Equipment at Pharmacy Department

- (b) Maintenance of equipment at Science Department

PRE-QUALIFICATION CRITERIA

Interested companies are requested to submit the following documents/information with verifiable evidences for assessment/consideration

1. Certificate of incorporation
2. Company profile and organizational structure
3. Current tax clearance
4. Vat registration certificate and evidence of remittance
5. Evidence of registration as a contractor with the University
6. Evidence of registration with the Bayelsa State Ministry of Works (optional)
7. Company's audited account for the last three years from a registered accounting firm

8. Letter of financial capability from company's bankers
9. List of similar projects previously/currently undertaken including letter of awards, completion certificates,! period of supply and project costs. !
10. Catalogue/ pro-forma; invoice of proposed equipment (Mandatory)
11. Any additional information that may enhance the chance of the contractor/supplier

COLLECTION OF PRE-QUALIFICATION DOCUMENT

- Interested contractors are required to pay a non-refundable processing fee (bank draft) of N50, 000.00 (Fifty Thousand Naira Only) at the Bursary department of the University. The drafts should be made payable to the Bursar, Niger Delta University, Wilberforce Island.
- A receipt shall be issued which will then enable the bidder to pick up bid documents at the office of the Director, Physical Planning, Niger Delta University, between the hours of 9.00 a.m. and 3.00 p.m., from the date of this publication.

SUBMISSION OF DOCUMENTS

All submissions are required to be neatly packaged in binders and in a sealed envelope marked "TENDER FOR THE PROCUREMENT AND INSTALLATION OF WORKSHOP AND LABORATORY EQUIPMENT" and deposited in the office of the registrar at the address above not later than 4.00 p.m. each day as from Thursday the 21 st of August 2014 till Thursday the 4th of September 2014 (14 days from the date of this publication).

GENERAL/SPECIAL INFORMATION

- Prospective contractors can apply for multiple projects
- This advertisement shall not be construed as a commitment on the part of the University, nor shall it entitle prospective contractor to make any claim whatsoever and/or seek any indemnity from the University
- Failure to comply with any instruction above or to provide any of the listed documents will automatically result in disqualification.
- Late submission will not be entertained under any circumstances.

Signed:

Mr. Tonbra R. Morris-Odubo Registrar